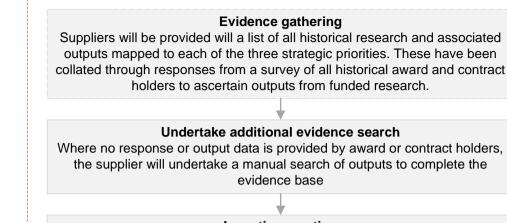


Stage

Themed synthesis proposed workflow

Activity



Inception meeting

The supplier and Health Foundation project team will meet to establish an agreed approach and explore/agree requirements in greater detail

Strategic priority discovery workshops

The supplier will facilitate three workshops, one with each strategic priority in order to draw out key lines of enquiry and better define the focus of the themed synthesis.

Synthesis outline

The supplier will develop an outline for this work and submit to the Health Foundation project team for agreement before work commences.

Exploring the evidence base

The supplier will undertake an evidence search to identify relevant research and evaluate findings against each strategic priority.

Oversight meeting

The supplier and Health Foundation project team will meet to review the breadth of evidence identified by strategic priority and any other themes identified that may have a strong evidence base.

The Health Foundation project team will provide feedback as part of refining the focus of the synthesis based on the evidence presented.

Conduct and deliver synthesis

The supplier will conduct the synthesis and deliver the following core outputs (see ITT for further detail):

1) Themed synthesis report

2) XLS file of outputs from additional evidence search

3) Presentation of findings and insights to internal groups

Other outputs may be identified through discover workshops or oversight meetings and will be agree with the supplier as required.

Publications

The supplier will produce three external publications, one for each strategic priority, of peer-reviewed journal standard that draws out the learning gained through the synthesis.

Secondary publications

The supplier and HF project team will discuss additional areas of interest/ themes that may have been surfaced through the synthesis that may warrant a separate publication. Timeline

May 2023

May 2023

June 2023

July 2023

December 2023

January 2024

Early 2024

Stage two: Delivery