

# Invitation to tender (ITT): International case studies of integrated models of chronic disease care at the primary-secondary care interface that deliver improved health care quality and efficiency

## Frequently asked questions

*Update 13 June 2023*

### Application process

#### **Will interviews be held in person?**

Interviews will be held virtually. The Health Foundation is operating hybrid working and we would expect most/all of our work with the supplier to be virtual. We suggest a maximum of four team members should join if the applicant is invited to interview.

The interview will be approximately one hour long and will include five or six colleagues and collaborators. Usually, we invite shortlisted candidates to give a short presentation on their approach and methods, to bring their applications to life. This is followed by a series of questions from the panel relating to the project details and requirements set out in the Invitation to tender.

#### **Where can I find the budget template that I need to complete?**

Applications should be submitted via our [online portal](#). The budget template can be downloaded from the 'costings' section on the portal.

#### **Are you open to partnership or consortium bids?**

We are open to organisations working with partners to bring in additional expertise, but there needs to be a lead applicant who will receive the funding (as we will not be funding multiple organisations), be our main point of contact and be accountable and responsible for the work of any partners if successful.

#### **Are you open to international bids?**

Yes – we will consider bids from overseas suppliers. These suppliers would need to sign our contract, which means they are agreeing to the jurisdiction being England and Wales.

**Is there a template for the project management plan or any specific requirements about what to include in the plan?**

There is no template for the project management plan. We are open to receiving your plan in whichever format best conveys this information. This could be an Excel spreadsheet, PowerPoint slide deck, Word document, PDF, image of a Miro board, or alternative format.

Bidders can upload a document outlining their indicative project management approach / timeline on page 6 of the application form.

**Can you clarify the Health Foundation's expectations regarding the size of the research team? The application form indicates a maximum of three members. Is this core team members and is there an option to include wider input? If so, can you advise on how best to include this information in the bid?**

The application form is standard for the Health Foundation and limits the number of team members that can be entered. However, if you would like to provide information on additional team members, please include this as part of the project management plan attachment.

**Do you have any information on criteria for selecting successful teams?**

The selection criteria have been published in section 6 of the Invitation to tender for the project.

## Project details

**What is your working definition of chronic disease?**

We would define 'chronic disease' broadly as per the UK NHS definition: 'A Long Term Physical Health Condition (also known as a Chronic Condition) is a health problem that requires ongoing management over a period of years or decades and is one that cannot currently be cured but can be controlled with the use of medication and/or other therapies.'

We know that certain chronic diseases (such as Type 2 Diabetes) are likely to appear more commonly than others as the focus of integrated models of care. However, we do not envisage narrowing the scope of the review to a particular subset of chronic diseases at this stage, though we would be open to discussing this with the successful supplier (if it is felt, for instance, that this will aid identification of suitable stakeholders for qualitative interviews).

**The ITT states the "the research will take a mixed methods approach" – could you please confirm if the focus will be on qualitative or quantitative research?**

The focus **will not** be on quantitative research. The focus is on qualitative research, informed by literature review.